

**MINUTES OF THE PCC MEETING HELD ON 21 NOVEMBER 2018
IN THE LEVERTON HALL**

PRESENT: Revd Jacqueline Drake-Smith, Sue Davies, Elizabeth Ambrose, Kathryn Beesley, Vanda Bolton, Jonathan Covey, Rosalind Forsyth, Lizzy Hendry, Ian Lapworth, Pat Lapworth, Katherine Lill, Simon Rossiter, Paul Smith, Naomi Tyrie and Philip Yates

The meeting was preceded by a short Eucharist service at 7.40pm in the church.

1. Welcome

Revd Jacqueline Drake-Smith welcomed the members of the PCC.

Paul Smith announced that a selection of Christmas cards drawn by children at St Peter's School would be emailed to all PCC members for them to 'vote' on the card of their choice.

(Update - the winning picture was from Eva Gillman)

2. Apologies for absence

Apologies for absence were received from Revd Sandy Cavalier.

3. Minutes of the meeting held on 19 September 2018

The Minutes of the Meeting held on 19 September were accepted as an accurate record.

4. Matters Arising

a. Item 5 – Crib update

Jim Jeffery had constructed a new crib which would be finished in time for the Christmas Tree Festival. It had been built so that it could be folded up for easy storage.

b. Item 7 – Gift to Church

Revd Jacqueline Drake-Smith and Lizzy Hendry (Churchwarden) had attended the Christian Resources exhibition and it had been agreed that the generous gift from Clive and Anne Davis would be spent on commissioning a new green set of altar frontal, chasuble, burse and veil, and pulpit and lectern falls. A meeting with the designer, who is known to J D-S, had been arranged for 18 January. (Action J D-S/LH)

c. Item 8 – Parish magazine

Pat Lapworth advised that LH had spoken to the printing team and they were happy to continue printing the magazine for the time being. Therefore the magazine would continue to be printed in-house. If necessary, later next year we could look at increasing the team to reduce workload.

d. Item 14 – Christmas card

See item 1 above.

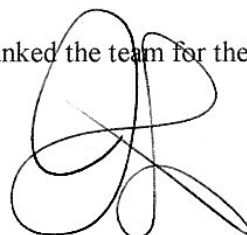
5. Fabric and Finance Committee Report

Ian Lapworth presented the Fabric and Finance committee report (filed with these Minutes).

Grass cutting

IL reported that final cut this year had been completed. J D-S thanked the team for their work.

Works following Quinquennial



LH reported that West Country Tiling hoped to complete the roofing and guttering works in December.

Repairs to the stonework and the lychgate would be assessed next year.

Leverton Hall

J D-S advised the PCC that it had been decided to push ahead with both the refurbishment of the kitchen and of the hall.

A small team, led by Hugh Woods, had been looking at the refurbishment of the kitchen. The plan envisaged a spend of £10,000 and grant applications would be made to cover some of this cost.

It had also been agreed that work would be carried out to the hall, including repairs to toilet ceilings, re-plastering and decoration; removal of screen doors in hall and making good; new lighting throughout and redecoration. The team would also investigate increasing storage in hall.

Church Security

PS had raised concerns regarding the security of keys, Internet passwords and IT equipment. After discussion it had been agreed that a new key safe would be installed and a register of all those who had access to the keys would be drawn up. (Action Fabric and Finance).

Eco Church

LH advised that an Eco-Church audit was being undertaken on 21 November. (Action LH).

6. Treasurer's Report

PL presented the Financial Report as at 31 October 2018 (filed with these Minutes).

Leverton Hall

Bank balances £8,708 in the General account and £7,024 in the Reserve account, making a total of £15,732. Of this, the budget included the transfer of £2,500 into Parish general funds at the end of the year. £1,000 was held as insurance excess. It would be possible, therefore, to use £11,000 for the refurbishment work to the kitchen and the hall.

The PCC agreed unanimously that £2,500 should be transferred into Parish general funds.

General Account

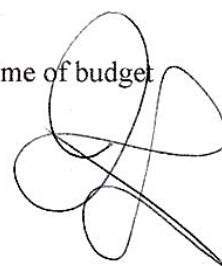
PL added the following comments to the income/expenditure/budget figures:

Voluntary giving was pleasingly £2,838 above budget and this, as well as gift aid claimed on a large donation this year, was reflected in the £1,076 over budget in gift aid. The fund-raising team have had an exceptional year and already exceeded the budget of £4,500, with the Christmas Tree Festival still to take place.

Church lettings were disappointing, but the lack of on-site parking was believed to have hampered this.

Expenditure - it was noted that there was £4,100 still to be paid for repair work to the Churchyard wall.

Apart from the vicarage vacancy costs (which could not be assessed at the time of budget preparation last year), other items in the budget showed no great variation.



PL commented that, although the figures showed a surplus of £7,242 against a budgeted deficit of £8,533, it must be noted that the £5,000 donation (see Item 4b) was ring-fenced, around £250 remaining from Messy Church could only be used for MC and the £4,100 bill (see above) still had to be paid. Taking these figures into consideration there was a deficit, at 31 October, of £2,100.

PL reminded the committee that the Parish Share would increase by £6,641 (to £51,835) from January 2019, with further similar increases in the following three years.

She also highlighted the £25,000 held in the Legacy Fund. The PCC acknowledged that this money had been given for use in furthering the work of the church and for maintaining the building, not to support payment of the Parish Share.

PL confirmed that the loan from the MCA would be repaid in June 2020. Until then any grants from the Schroder Trust were being used to fund the repayments. From June 2020 the PCC could request grants from the Schroder Trust for other church projects.

7. Social and Fundraising group report

Vanda Bolton said that new members of this group were needed urgently.

She also advised the PCC that Christopher Ellis was stepping down as Chairman of the Social and Fundraising group. J D-S asked that her grateful thanks to CE should be formally recorded in the Minutes, for all his hard work as Chairman of the group and for his important, and very successful, fundraising efforts.

8. Preparation for the APCM on Sunday 24 March 2019

PS asked all members of the PCC to let him know – by email – of events that had taken place during 2018 so that these could all be included in the Annual Report.

He advised that he would be stepping down as Secretary at the APCM and LH would also be standing down as Churchwarden. LH asked all the members of the PCC to seriously consider if they could stand for election as Churchwarden from next April. Ideally there should be two Churchwardens, as in the past, so that the duties could be shared.

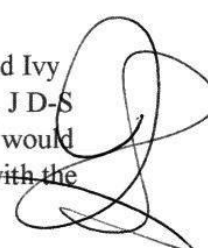
PS said that Liz Ambrose would be standing down at the end of her six-year term. Simon Rossiter and Philip Yates had both completed a three-year term and both expressed their willingness to stand again.

9. Christian Aid

J D-S explained that Jack and Carol Crawford had resigned from their Christian Aid responsibilities and somebody was needed to pick up that baton and act as the CA representative for Wrecclesham.

LA felt that door to door collections were a rather old-fashioned way of collecting money, which was neither efficient or productive. She asked if it was necessary to do it. J D-S said she realised it was not always a pleasant task, but it was a commitment that all churches made to Christian Aid. She suggested a notice be put in the Weekly Notes asking anyone interested in being part of the CA team to contact her. (Action SD).

During a discussion about the retirement of Jack and Carol Crawford, as well as Reg and Ivy Skeet who were also retiring after many years of devoted service as Pastoral Assistants, J D-S said their service deserved recognition. She proposed a 'Celebration of Service' which would honour their service and faithfulness. VB suggested this might possibly be combined with the



service at which new members of the PCC were commissioned (held in May or June 2019). She also suggested Christopher Ellis's long service be recognised at the same service. The PCC agreed that this should be discussed at the next Worship committee meeting in January. (Action Worship committee).

10. Hope for Tomorrow

J D-S thanked the core leadership planning group – Kathryn Beesley, Lizzy Hendry, Ian and Pat Lapworth, Paul Smith, Naomi Tyrie and Philip Yates - who had all worked so hard in helping her to drive forward the first phase of 'Hope for Tomorrow'.

She also recognised the wider group of congregation members who had attended the six sessions held in the church.

She explained that it was apparent, from the very constructive findings of the session summary sheets, that there were some initiatives that were thought to be 'quick wins' that should be instigated within the next six months. There were others that would be put in place in 6 – 18 months (medium term) and a further set that would be implemented from 18 months onwards (longer term).

J D-S asked the PCC to pray for all the 'Hope for Tomorrow' intentions, as well as for all the 'to do' items on the lists. She explained that prayer would help to create an energy that was essential because the parish had a financial hill to climb and numerical growth was very important. If St Peter's was unable to pay its parish share then the church in Wrecclesham would look very different in future years.

She asked all the members of the PCC and the congregation to support her – and the plans for the growth of the church in Wrecclesham - in whatever way they could. "Everything the church does is for the people who are not yet worshipping here with us at our church. There are ways of re-imagining church for non-churchgoers as well as ways of deepening the faith of those who are already here. How can St Peter's be the spiritual hub of the community and the spiritual home for these people? Let people come and find us because they feel the love".

PY thanked PS for the marvellous job he had done in pulling together all the findings from the six sessions and producing such detailed resumés of each session.

11. Safeguarding

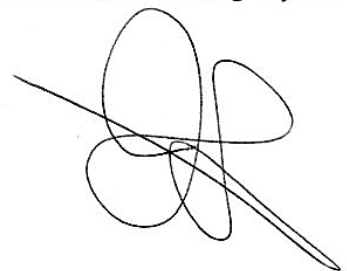
PS advised the PCC that there would be a Deanery Safeguarding training day on 16 March.

12. Request to film in church building

The PCC agreed unanimously to reject a request from students at the University of the Creative Arts in Farnham to use the church to make a short film. The PCC considered that the content of the proposed film made such a request completely unacceptable.

13. Deanery Synod Report

PS reported that he would circulate the full minutes of the Deanery Synod meeting once they have been published. The meeting was held at St. Andrew's Farnham. After a Bible reading and prayer Rev Clive Richardson, Carer Support Advisor for the Diocese, gave a talk on our links with local services. Representatives divided into three groups to discuss the Transforming Deanery Transforming Lives to discuss Cultivating community partnerships, Reaching beyond borders and Nurturing Education.

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the right.

14. St Peter's School

The PCC was asked to consider the recommended appointment of Mr Mark Adams as a Foundation Governor at St Peter's School. This appointment was proposed by LH, seconded by LA and agreed unanimously by the PCC.

The PCC was told that OFSTED's recent inspection of the school had rated it as 'Good', with the following extract from the Inspector's letter to the Headteacher.

"Pupils love coming to school. They enjoy lessons because teachers make learning interesting and relevant. Senior leaders have designed a rich curriculum that opens a treasure chest of exciting learning opportunities for pupils..... Pupils speak with great enthusiasm about how their learning extends well beyond the walls of the classroom".

15. Request from Ashton Manor to display a banner on the church wall

The PCC felt that they could not be seen to promote, or endorse, Ashton Manor over any other care home in the Farnham area and their request to display a banner was therefore unanimously rejected.

16. Promotion of Forthcoming Events

Messy Christingle-Christmas – 9 December

Christmas Tree Festival – 15/16 December

J D-S told the PCC that the Art Exhibition would now be held in the church from 26 – 28 April 2019. IL felt that the PCC should have some say over the material that was exhibited so that it did not include anything that might be considered inappropriate for display in the church.

17. Items from the Chair

Restoration of two-hour meeting duration

The PCC agreed that the maximum duration of PCC meetings should be two hours.

Party

J D-S said that she had only received a few positive replies to her invitation to an end-of-year 'thank you' party at the Vicarage on Friday 28 December, so it would be postponed until a new date in February/March. (Action J D-S)

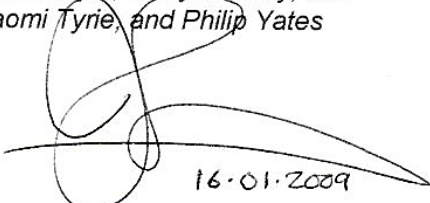
18. Any Other Business

LH asked to which charity this year's Carol Service collection should be donated and the PCC agreed unanimously with PL's suggestion that it should be sent to 'Seeds for Development'.

It was decided that mulled wine and mince pies should be served after the Carol Service on 23 December and LH/VB agreed to organise this.

The date of the next PCC meeting is Wednesday 16 January 2019 preceded by a short Eucharist service at 7.40pm.

DISTRIBUTION: Revd Jacqueline Drake-Smith, Revd Sandy Cavalier, Sue Davies, Elizabeth Ambrose, Kathryn Beesley, Vanda Bolton, Jonathan Covey, Rosalind Forsyth, Lizzy Hendry, Ian Lapworth, Pat Lapworth, Katherine Lill, Simon Rossiter, Paul Smith, Naomi Tyrie, and Philip Yates



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