

**2019 Annual Report and Accounts**  
for the Parochial Church Council of  
**St Peter's Church, Wrecclesham**

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# 2019 Annual Report and Accounts for the Parochial Church Council of St Peter's Church, Wrecclesham

## Contents

Aim and Purposes .....	3
Reference and Administrative Information .....	3
Structure, Governance and Management .....	4
Objectives and Activities.....	5
Making Disciples (including worship).....	5
Increasing Believers .....	6
Growing Youth and Children's Ministry.....	6
Developing Lay Leaders .....	6
Recruiting More Clergy .....	7
Cultivating Community Partnerships .....	7
Reaching Beyond Borders .....	7
Nurturing Education.....	8
Encouraging Generous Giving.....	8
Sharing Expertise .....	8
Communicating Effectively .....	8
Improving Church Buildings .....	8
Safeguarding and Health and Safety.....	10
Financial Review.....	10

## Aim and Purposes

St Peter's Wrecclesham Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, in promoting within the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. This is summarised in the statement:

*"St Peter's Church stands at the heart of the community of Wrecclesham offering in Christ's name a warm welcome, faithful witness and loving service."*

The PCC is also responsible for the maintenance of the church building and the Leverton Hall.

## Reference and Administrative Information

St Peter's Church Wrecclesham is situated on the corner of School Hill and Beales Lane, Wrecclesham, Farnham, Surrey, GU10 4PY. It is part of the Diocese of Guildford within the Church of England.

The correspondence address is c/o Parish Administrator, via [www.cofewrecclesham.org.uk](http://www.cofewrecclesham.org.uk).

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity currently exempted from registration with the Charity Commission.

The Independent examiner is Patrick Andrew.

PCC members who have served at any time from 1st January 2019 until the date this report was approved are:

### **Clergy *ex-officio* member and *ex-officio* Chair**

Incumbent: The Revd Jacqueline DRAKE-SMITH (Chair)

### **Retired Priest with Permission to Officiate *ex-officio* Member**

The Revd Sandy CAVALIER

### **Churchwarden *ex-officio* member**

HENDRY, Elizabeth                      Churchwarden                      until April 2019

### **Deanery Synod Representatives *ex-officio* members**

SMITH, Paul                              Deanery Synod Representative  
PARKIN-TYRIE, Naomi                      Deanery Synod Representative

## Elected members

PARKIN-TYRIE, Naomi	PCC Secretary	from April 2019
SMITH, Paul	PCC Secretary	until April 2019
LAPWORTH, Pat	PCC Treasurer <i>ex-officio</i>	
AMBROSE, Elizabeth		until April 2019
BEESLEY, Kathryn		
BOLTON, Vanda		
COVEY, Jonathan		
DURRANT, Robert		from April 2019
FORSYTH, Rosalind		until April 2019
JONES, Andrew		from April 2019
LAPWORTH, Ian		
LILL, Katherine		until August 2019
ROSSITER, Simon		until August 2019
WOODS, Sally		from April 2019
YATES, Philip		

## Churches together in Farnham representative

FORSYTH, Rosalind

## Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At St Peter's the membership of the PCC consisted of the incumbent, self-supporting minister and associate minister, churchwarden, members elected by those members of the congregation who are on the electoral roll of the church and members agreed by the APCM to be fully voting *ex-officio* members by virtue of their position (e.g. Treasurer and Deanery Synod Representatives). Members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC. The electoral roll (April 2019) was 108 of which 78 were resident within the Parish and 30 non-resident.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including decisions on how the funds of the PCC are to be spent. The full PCC met six times during the year. The average level of attendance over all six meetings was 80 percent. The PCC has a standing committee and the following committees which are responsible to the PCC and report back to it regularly with minutes of their recommendations; such recommendations are received by the full PCC and discussed as necessary:

- Worship, Mission and Spirituality.
- Fabric and Finance.

In addition to these there is a Social and Fund Raising group (now renamed the Events Team as of November 2019) which reports to the PCC. Volunteers are involved in all aspects of church life.

## Objectives and Activities

The vision of St Peter's is: *"St Peter's stands at the heart of the community of Wrecclesham, offering in Christ's name a warm welcome, faithful witness and loving service."*

There were several initiatives during the year aimed at strengthening and extending links with the local community and growing the Church. The Church built on the discussions that took place during the "Leading Your Church into Growth" (LYCiG) programme in 2018 to help inform planning.

Underpinning all the above was the intentional deepening of our spirituality through cultivating a deeper prayer life and Bible teaching through sermons and groups – Bible Study notes and reflections are available Sunday by Sunday for people to take away as part of their day-by-day personal devotion.

This report lists activities in 2019 under the appropriate Diocesan Goals although there is inevitably overlap. The twelve transformation goals are:

1. Making Disciples
2. Increasing Believers
3. Growing Youth and Children's Ministry
4. Developing Lay Leaders
5. Recruiting More Clergy
6. Cultivating Community Partnerships
7. Reaching Beyond Borders
8. Nurturing Education
9. Encouraging Education
10. Sharing Expertise
11. Communicating Effectively
12. Improving Church Buildings

### Making Disciples (including worship)

- The pattern of Sunday Worship was 8 am (1662 BCP) Holy Communion each Sunday, and 10 am (Common Worship):
  - All Age Communion – 1<sup>st</sup> Sunday,
  - Parish Communion – 2<sup>nd</sup>, 4<sup>th</sup>, 5<sup>th</sup> Sundays,
  - Non-Eucharistic All Age service – 'Third Sunday Service' – 3<sup>rd</sup> Sunday.
- A reflective evening service, "Breathing Space," took place on the first Sunday of most months.
- Midweek Worship: There was a pattern of 9.30 am Morning Prayer Monday to Friday, and Evening Prayer at 5 pm twice weekly with Holy Communion on the second Thursday of each month.
- Two healing services took place.
- A Taizé-style service took place.
- A Tent Service took place on the village recreation ground on the morning of the well-attended village fete.
- A Vicarage Tea Party took place as a "thank you" from the vicar to congregation members.

- A group met in Lent and Advent.
- A small Bible study group was formed in response to need identified during the Leading Your Church into Growth (LYCiG) programme.
- PCC meetings were preceded by a short Holy Communion service.
- A changing selection of prayer material was provided in the side chapel.
- A book group met on a termly basis.
- A member of the congregation was confirmed at the Cathedral
- The number of baptisms, marriages and funerals held in the church building was:
  - 3 baptisms
  - 3 marriages
  - 5 funerals in the church building, 6 clergy-led funerals at the crematorium and 3 burials of ashes.

### Increasing Believers

- There was a net increase in the electoral roll of 5 people during the year.
- We held a vision day led by Danny Wignall, focusing on growing as a church spiritually and numerically. Out of this we found inspiration that led to an Alpha Course, which took place between September and November and was attended by 31 people.

### Growing Youth and Children's Ministry

- "Messy Church" continued to take place every second month on a Sunday afternoon, averaging between 30 and 40 adults of mixed ages and 20–30 children.
- A large number of families attended church, whether regularly or occasionally, and we enjoyed good links with other families.
- A baptism celebration service was held in September to which families of babies baptised during 2018/19 were invited.
- Four children attended training on serving as an acolyte.
- All Age Communion was accessible to everyone, including younger members.
- Families were invited to all Festival Services, and these were well attended.
- A Good Friday morning service and a crib service, both with children specifically in mind, were held in the church building and were well attended.
- A junior house group was set up to run fortnightly.

### Developing Lay Leaders

- Two members of the PCC participated in the "Growing Leaders" course at Aldershot and Fleet.
- Three congregation members led the Small Group Bible study.
- One congregation member set up and led a walking group, "St Peter's Tramps."
- One congregation member took the lead for the Alpha Course and helpers and a catering leader followed.
- One congregation member regularly leads Morning Prayer and occasionally leads the reflective service.
- Another congregation member twice led the Third Sunday Service.
- The church has two Occasional Preachers – one having been licensed in 2019.

## Recruiting More Clergy

- A member of the Church explored entering the ministry.

## Cultivating Community Partnerships

- Good links with Rainbows, Brownies, Guides, Beavers, Cubs and Scouts were demonstrated by their involvement in the Harvest Festival, and in the large Remembrance Day service which was also attended by numerous members of the local community.
- The Vicar regularly visited and took Communion services to residents in the local nursing home, Ashton Manor. A carol service was also held there.
- Members of the congregation were active in community organisations including the Isabella Schroder Trust and Wrecclesham Community Centre management committee.
- A Tuesday coffee drop-in at the Community Centre, run by members of the Church, was popular with older members of our local community.
- The Leverton Hall was available for hire and was used by a wide variety of community groups.
- Regular collections were held for the local food bank.
- Members of the congregation worked in partnership with local organisations to put on a very successful village fete. This has grown over the past few years.
- Members of the congregation assisted with coffee at the “Happy Nappies” toddler group which met at the Community Centre.
- A day of “Holiday at Home” for local retired people was held during the summer in the Leverton Hall.
- The “Men’s Lunch Group” met on the last Thursday of each month until August/September. A new men’s fellowship group is being set up in 2020.
- A variety of social and fundraising events were held, including Easter breakfast, a quiz, lunches, whist, a barbeque, a concert with the Hart Male Voice Choir (well attended by a large number of people from the local community), a tea dance, wreath-making and a jigsaw festival.
- St Peter’s and the local Councillor set up “Carols on the Green” on the local estate during December.

## Reaching Beyond Borders

- A live broadcast of the “Last Night of the Proms” was provided for the local community, accompanied by live music, and was very well attended for the second year running.
- A jigsaw festival attracted significant numbers of the Wrecclesham community and beyond.
- Outward giving was made to two charities “Seeds for Development” and “Step by Step.” There were also special collections for the Children’s Society, Christian Aid and Water Aid.
- An Eco Group was set up to share ideas about caring for the environment, including congregation members and members of the local community.

## Nurturing Education

- We enjoyed a very good relationship with St Peter's Church of England School, and both church and school continually looked for ways to strengthen the link. One member of the PCC and another regular church attendee are weekly volunteers.
- One member of the PCC and two regular church attendees were governors of St Peter's School.
- An ecumenical prayer group for the school was led and supported by members of the congregation.
- We were invited to take part in a Diocesan/Parish pilot scheme where church and church school came together to think about ways in which to strengthen working and community relations. For example a school assembly about miracles was performed at a church Third Sunday Service.

## Encouraging Generous Giving

Over the last few years we have seen a decline in giving, largely as a result of congregation members dying or moving away; subsequently, in 2019:

- Mean giving per head decreased.
- Income from Sunday collections and direct debits decreased.

However, hard work from church members resulted in:

- A significant increase in income from fundraising events.

A Stewardship Initiative will take place after Easter 2020.

## Sharing Expertise

N/A

## Communicating Effectively

- The website team continued to facilitate an attractive and up-to-date church website to inform members and prospective visitors of services and church activities.
- The church Facebook team was expanded to facilitate an up-to-date and informative account. The Vicar also set up a "Going Further In" Facebook page where deeper spiritual and religious ideas and inspirations are posted. Wrecclesham Messy Church has its own Facebook group.
- The parish magazine and weekly printed notices ensured that those who don't use the internet were kept informed.
- Use of banners on the churchyard wall facing School Hill informed the local community of forthcoming events.

## Improving Church Buildings

- Refurbishment of the Leverton Hall kitchen was completed.
- Improvements to the decoration of the Leverton Hall were carried out.
- Electrical work and improvements to the toilet facilities took place.

- The chancel roof leak was fixed.
- Energy-efficient lighting was installed throughout the Leverton Hall.
- High level roof and guttering works were completed following 2017 Quinquennial Inspection (see Financial Review).

## Safeguarding and Health and Safety

On 15<sup>th</sup> May 2019 the PCC received the annual safeguarding report and, as required each year, adopted the national Church of England safeguarding policies and practice guidance. Details are displayed on notice boards and the Parish website.

- All PCC members have completed foundation safeguarding training within the last three years, as required.
- This year two Junior Church leaders were recruited using safer recruitment processes. Junior Church has been running again on a monthly basis since October 2019.
- The Parish completed a Safeguarding Audit for the Diocese 2019, and a Training Needs Analysis January 2020.
- Risk Assessments have been completed for all activities involving children or vulnerable adults. A risk assessment log is in place for all Church risk assessments.
- A small group continues to refine and develop St Peter's Health and Safety policy and practice, reporting to the PCC.

## Financial Review

The Financial Statements for the year to December 2019 are attached. The Statement of Financial Activities (SOFA) for 2019 shows the PCC had a deficit, with our total income exceeding expenditure by £10,935.

We would like to bring to your notice the following points:

Our income included exceptional items:

- £10,000 Memorial Gift held in an unrestricted fund.
- £5,000 gift restricted by the donor to be used solely at the Vicar's discretion for people in need within the parish.
- £6,000 grants received to be used solely towards the cost of refurbishing the Parish (Leverton) Hall, particularly the kitchen.
- £5,248 received as a grant from the Schroder Trust to be used solely in covering the repayments and interest on the PCC's loan from Methodist Chapel Aid.

Within expenditure the following should be noted:

- As identified within the 2017 Quinquennial Inspection, high level roof repairs and gutter replacement have been completed as well as further repairs to the chancel roof. These cost £17,407, net of applicable VAT refunds.
- £15,894 on refurbishments to the Parish (Leverton) Hall, new energy efficient lighting throughout, upgrade to electrical installation following 5 yearly survey, refurbishment of toilet and complete refurbishment of kitchen.

Approved by the PCC on \_\_\_\_\_ and signed on their behalf by Revd Jacqueline Drake-Smith (Chair).